

January 13, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners Brewer, McLaren and Leiva, Engineer Manager Bolen and Clerk Coleman. Also present: Matt Nunn, Engineering Technician

Reorganization of the Board: A motion was made by Brewer and seconded by Leiva to appoint Commissioner Calvin McLaren to the position of Chairman. A motion was made by Brewer and seconded by McLaren to appoint Commissioner Frank M. Leiva to the position of Vice Chairman. A motion was made by McLaren and seconded by Leiva to appoint Commissioner Ben Brewer to the position of Member. Roll call vote, all yeas. Motions carried.

Public Comment: None

A motion was made by Brewer, seconded by Leiva and unanimously carried to approve the meeting minutes for the December 30, 2019 regular meeting. Roll call vote, all yeas. Motion carried.

Road Certification Changes: A motion was made by Brewer, seconded by Leiva and unanimously carried to approve the following road certification changes:

- Bank Street, beginning at the intersection of Lake Street thence easterly 231 feet, a decrease of 33 feet.
- Utah Street, beginning at the intersection of Ohio Street thence easterly 411 feet, an increase of 11 feet.
- Alaska Street, beginning at the intersection of Ohio Street thence easterly 411 feet, an increase of 11 feet.
- Spruce Street, beginning at the intersection of Ohio Street thence easterly 551 feet, an increase of 11 feet.
- Florida Street, beginning at the intersection of Ohio Street thence easterly 511 feet, an increase of 11 feet.
- Merton Road, beginning at the intersection of Bissonette Road thence northerly 6020 feet to the intersection of Nine Point Road, an increase of 212 feet.

2019 Countywide Road Certification: A motion was made by Brewer, seconded by Leiva and unanimously carried to approve the 2019 Countywide Road Certification as presented and to authorize Matt Nunn, Engineering Technician to sign the 2019 Countywide Road Certification for transmitting to MDOT.

2019 AuSable Urban Area Road Certification: A motion was made by Brewer, seconded by Leiva and unanimously carried to approve the 2019 AuSable Urban Area Road Certification as presented and to authorize Matt Nunn, Engineering Technician to sign the 2019 AuSable Urban Area Road Certification for transmitting to MDOT.

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Kokosing and Whittemore Roads Title Sheets: A motion was made by Brewer, seconded by Leiva and unanimously carried to sign the Title Sheet for trenching, HMA paving and permanent pavement marking upgrades to Kokosing Road from Lakeside Boulevard to M-65 and Whittemore Road from Towerline Road to Britt Road.

F-41 Title Sheet: A motion was made by Brewer, seconded by Leiva and unanimously carried to sign the Title Sheet for curve warning signing upgrades and high friction surface installation on F-41 from south of Lake State Railroad to Beard Road.

2020 Primary Paving Program: Engineer Manager Bolen reviewed with the Board the 2020 additions to the Primary Paving Program. These roads are in addition to the roads from 2019 that were carried over for paving:

- Curtis Road, from Sherman Road to Brooks Road, Wilber Township.
- Brooks Road, from Curtis Road to Esmond Road, Wilber Township.
- Esmond Road, from Brooks Road to PC of curve North AuSable Road, Wilber Township.
- River Road, from Wilber Road to before curb on Wells Road, Oscoda Township.

2019 Audit Letter of Engagement: A motion was made by Brewer and seconded by Leiva to approve Chairman McLaren's signature on the Letter of Engagement retaining the services of Gardner, Provenzano, Thomas and Luplow to conduct the 2019 audit of financial statements. Costs are not to exceed \$9,000. Roll call vote, all yeas. Motion carried.


Informational Items Discussed:

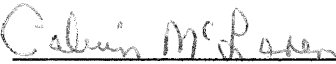
Used Backhoe Bid: Engineer Manager Bolen informed the Board that the road commission bid of \$28,579.51 for the used John Deere 310J backhoe was accepted by the City of East Tawas. The final amount due of \$26,971.51 includes a reduction of \$1,608 for repair parts, due to a cylinder being bent after the road commission bid was submitted.

Huron Street, Baldwin Township. Commissioner Brewer received a request from a resident on Huron Street in Baldwin Township regarding the possible erosion of the right-of-way from high lake levels and wave action at the road end.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.


Kara A. Coleman, Clerk of the Board


Calvin McLaren, Chairman

January 27, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners Brewer, McLaren and Leiva, Engineer Manager Bolen and Clerk Coleman. Also present: Matt Nunn, Engineering Technician and Chad Weiss, Pyramid Paving and Contracting.

Public Comment: None

A motion was made by Brewer, seconded by Leiva and unanimously carried to approve the meeting minutes for the January 13, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Lincoln Road Bid Opening: Sealed bids were opened and read aloud for 2.5 miles of trenching, HMA widening, HMA overlay, and aggregate shoulders on Lincoln Road from East Tawas City limits to Aulerich Road. The following bids were received:

<u>Company</u>	<u>Total Bid</u>
Bolen Asphalt Paving	\$483,876.80
Pyramid Paving and Contracting	\$527,102.05
Rieth-Riley Construction	\$620,713.80

A motion was made by Brewer and seconded by Leiva to receive the bids with the award to be made at the next regular meeting. Roll call vote, all yeas. Motion carried.

South Branch Road Bid Opening: Sealed bids were opened and read aloud for 1.1 mile of trenching, HMA widening, HMA overlay, and aggregate shoulders on South Branch Road from Wickert Road to Jose Lake Road. The following bids were received:

<u>Company</u>	<u>Total Bid</u>
Bolen Asphalt Paving	\$183,538.25
Pyramid Paving and Contracting	\$210,558.60
Rieth-Riley Construction	\$256,336.80

A motion was made by Brewer and seconded by Leiva to receive the bids with the award to be made at the next regular meeting. Roll call vote, all yeas. Motion carried.

Towmaster T-60 Trailer: A motion was made by Brewer and seconded by Leiva to approve the purchase of a Towmaster T-60 trailer from Alta Equipment Company at a price of \$38,349.80. Roll call vote, all yeas. Motion carried.

CRA Board of Directors Ballot: A motion was made by Leiva and seconded by McLaren to cast a vote for Jerry Heim, Kalkaska County Road Commission, for the open position on the CRA Board of Directors. Roll call vote, Yeas: Leiva, McLaren. Nays: Brewer. Motion carried.

Informational Items Discussed:

Huron Street, Baldwin Township. Repairs to the erosion of the right-of-way from high lake levels and wave action at the road end of Huron Street will take place when the ice melts and conditions are suitable for the repairs to be made.

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Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman
Kara A. Coleman, Clerk of the Board

Calvin McLaren
Calvin McLaren, Chairman

February 10, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners Brewer and McLaren, Engineer Manager Bolen and Clerk Coleman. Also present: Matt Nunn, Engineering Technician and Kenneth and Susan Watkins. Absent: Commissioner Leiva.

Public Comment: Kenneth and Susan Watkins addressed the Board regarding the drainage at M-65 and Kings Corner Road. Engineering Technician Matt Nunn will check the ground elevations in the area and discuss possible solutions with MDOT to improve drainage.

A motion was made by Brewer and seconded by McLaren and unanimously carried to approve the meeting minutes for the January 27, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

2020 HMA Projects Bid Opening: Sealed bids were opened and read aloud for 2020 bituminous paving of the following roads:

Primary Roads:

- Curtis Road, from Sherman Road to Brooks Road, Wilber Township
- Brooks Road, from Curtis Road to Esmond Road, Wilber Township
- Esmond Road from Brooks Road to curve North AuSable Road, Wilber Township
- River Road, from Wilber Road to curb at Well Road, Oscoda Township

AuSable Township:

- Cameron Drive, from US-23 to Chrysler
- Third Street, from State Street to Pierce Street
- Thompson Products, from end of HMA to Sunset

A motion was made by Brewer seconded by McLaren and unanimously carried to accept the bids for review and recommendation. Roll call vote, all yeas. Motion carried.

Lincoln Road Bid Award: A motion was made by Brewer and seconded by McLaren to accept the recommendation of Matt Nunn, Engineering Technician, to award the project and sign a contract with Bolen Asphalt Paving. Roll call vote, all yeas. Motion carried.

South Branch Road Award: A motion was made by Brewer and seconded by McLaren to accept the recommendation of Matt Nunn, Engineering Technician, to award the project and sign a contract with Bolen Asphalt Paving. Roll call vote, all yeas. Motion carried.

Resolution for MDOT Contract 19-5587, Non-Motorized Path Construction: A motion was made by Brewer and seconded by McLaren to authorize the signing of the contract with MDOT for the Non-Motorized Path Construction along Mill Street and River Road, from US-23 to Pine Crest Trail. Roll call vote, all yeas. Motion carried.

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MDOT Contract 19-5587, Non-Motorized Path Construction: A motion was made by Brewer and seconded by McLaren to sign the contract with MDOT for the Non-Motorized Path Construction along Mill Street and River Road, from US-23 to Pine Crest Trail. Roll call vote, all yeas. Motion carried.

New Compressor: A motion was made by Brewer and seconded by McLaren to approve the purchase of a compressor from Truck and Trailer Specialties at a price not to exceed \$9,000.00. The compressor will be mounted on the sign truck and used to generate the air needed to drive sign posts. Roll call vote, all yeas. Motion carried.

Informational Items Discussed: None

Bills and Payroll: A motion was made by Brewer and seconded by McLaren to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman

Kara A. Coleman, Clerk of the Board

Calvin McLaren

Calvin McLaren, Chairman

February 24, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren and Brewer, Engineer Manager Bolen and Clerk Coleman. Also present: Matt Nunn, Engineering Technician and Attorney Robert J. Eppert. Absent: Commissioner Leiva.

Public Comment: None

A motion was made by Brewer and seconded by McLaren and unanimously carried to approve the meeting minutes for the February 10, 2020 regular meeting.

2020 HMA Projects Award: A motion was made by Brewer and seconded by McLaren to accept the recommendation of Engineering Technician, Matt Nunn and award primary paving and AuSable Township paving projects to Bolen Asphalt Paving. Roll call vote, all yeas. Motion carried.

2020 Bridge Inspections Sealed Bid Opening: The following sealed bids were opened and read aloud:

<u>Company</u>	<u>Per Bridge Price</u>	<u>Total</u>
Huron Engineering and Surveying	\$219.00	\$ 5,913.00
Scott Civil Engineering Company	\$235.00	\$ 6,345.00
R.S. Scott Associates	\$400.00	\$10,800.00
Brad Link	\$200.00	\$ 5,400.00

A motion was made by Brewer and seconded by McLaren to accept the bids for review. Roll call vote, all yeas. Motion carried.

AuSable Township Agreements: A motion was made by Brewer and seconded by McLaren to sign the following agreements with AuSable Township:

- Cameron Drive, from US-23 to Chrysler, for HMA 13A with a township share of \$6,687.45.
- Third Street, from State Street to Pierce Street, for HMA 13A with a township share of \$18,039.18.
- Thompson Products Road, from end of HMA to Sunset, HMA 13A with a township share of \$10,366.13.

Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

Asset Management Plan. Engineer Manager Bolen distributed the Asset Management Transportation Plan and the Asset Management Plans for pavement and bridges to the Board for their review.

Shop Hoist. Engineer Manager Bolen informed the Board the original large inground hoist in the shop needs repairs. Charlie Stonehouse, Shop Foreman, is evaluating the cost to repair the hoist versus replacement.

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Bills and Payroll: A motion was made by Brewer and seconded by McLaren to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman
Kara A. Coleman, Clerk of the Board

Calvin McLaren
Calvin McLaren, Chairman

March 9, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman. Also present: Matt Nunn, Engineering Technician

Public Comment: None

A motion was made by Brewer and seconded by Leiva and unanimously carried to approve the meeting minutes for the February 24, 2020 regular meeting.

2020 Bridge Inspections Award: A motion was made by Brewer and seconded by Leiva to accept the recommendation of Engineering Technician, Matt Nunn, and award the 2020 bridge inspections to Huron Engineering and Surveying. Roll call vote, all yeas. Motion carried.

Resolution for MDOT Contract 20-5070, F-41: A motion was made by Brewer and seconded by Leiva to authorize the signing of the contract with MDOT for high friction surface treatment on F-41, from south of the Lake State Railroad to Beard Road. Roll call vote, all yeas. Motion carried.

MDOT Contract 20-5070, F-41: A motion was made by Brewer and seconded by Leiva to sign the contract with MDOT for high friction surface treatment on F-41, from south of the Lake State Railroad to Beard Road. Roll call vote, all yeas. Motion carried.

Local Bridge Resolutions: The following Local Bridge Resolutions, requesting funding for the repair or replacement of deteriorating structures were presented to the Board for approval:

1. Alabaster Road over the East Branch of the AuGres River, Sections 14 & 23, Sherman Township.
2. Alabaster Road over Whitney Creek, Sections 18 & 19, Burleigh Township.
3. Old State Road over the East Branch of the AuGres River, Section 8, Grant Township.
4. South Branch Road over the South Branch of the AuSable River, Section 30, Plainfield Township.
5. Whittemore Road over the AuGres River, Sections 1 & 12, Burleigh Township.

A motion was made by Brewer and seconded by Leiva to sign each critical bridge resolution as presented. Roll call vote, all yeas. Motion carried.

Bridge Funding Match Percentage: Engineer Manager Bolen informed the Board that road commissions can increase the percentage of local participation when applying for local bridge funding. Current funding levels are 80% Federal, 15% State and 5% Local. The Board requested information on what local percentage would be necessary to receive funding approval and tabled the issue until the next regular meeting.

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Cranberry Pike Winter Maintenance Agreement: A motion was made by Brewer and seconded by Leiva to sign the Intergovernmental Agreement for Winter Road Maintenance with the City of East Tawas for the winter maintenance of Cranberry Pike, with the change made to the agreement for the payment due date of 12/31. Roll call vote, all yeas. Motion carried.

Asset Management Plan Certification: A motion was made by Brewer and seconded by Leiva to sign the Asset Management Plan Certification as set forth in Public Act 325. Roll call vote, all yeas. Motion carried.

Asset Management Plan Resolutions: A motion was made by Brewer and seconded by Leiva to sign the resolutions for certification of the 2020 Transportation Asset Management Plan, Bridge Asset Management Plan and Pavement Asset Management Plan. Roll call vote, all yeas. Motion carried.

New Tractor Purchase: A motion was made by Brewer and seconded by Leiva to purchase a new John Deere tractor with Allied Diamond side and rear mower decks through the MiDeal program from Bader & Sons at a cost of \$127,906.59. Roll call vote, all yeas. Motion carried.


Informational Items Discussed:


Abandonment Request. Engineer Manager Bolen received a request to abandon Leslie Street, Thurlow Avenue and Cleveland Street in Edward Luce's Plat of the City of Hygeia. The Board has no interest to abandon these streets at this time.

Contract Negotiation. Engineer Manager Bolen informed the Board that the agreement with the Iosco County Road Commission Employees' Association will expire June 30, 2020. Engineer Manager Bolen and Finance Director Kara Coleman shall review the contract and present proposed changes to the Board for approval. Engineer Manager Bolen and Finance Director Coleman shall meet with the association for negotiations.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.


Kara A. Coleman, Clerk of the Board


Calvin McLaren, Chairman

March 23, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer and Clerk Coleman. Also present: Matt Nunn, Engineering Technician. Absent: Engineer Manager Bolen.

Public Comment: None

A motion was made by Leiva and seconded by Brewer to approve the meeting minutes for the March 9, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Plainfield Township Agreements: A motion was made by Leiva and seconded by Brewer to sign the following agreements with Plainfield Township:

- Channels Road, from Esmond Road ½ mile north, for HMA 13A and shoulders with a township share of \$38,741.16.
- Towerline Road, from Esmond Road to transfer station, for HMA 13A wedge, pave and shoulders with a township share of \$23,674.19.
- Webb Road, from Towerline Road to M-65, for HMA 13A wedge and shoulders with a township share of \$14,111.79.

Roll call vote, all yeas. Motion carried.

Wilber Township Agreements: A motion was made by Brewer and seconded by Leiva to sign the following agreements with Wilber Township:

- Esmond Road, from Sherman Road to Brooks Road, for salvaged RAP/gravel mix with a township share of \$2,363.90.
- Island Lake Drive, from Prough Drive to township line, for tree removal, earth excavation and machine grading and Recycled Asphalt Pavement with a township share of \$24,760.51.
- Sherman Road, from Curtis Road to newer HMA 13A, for HMA 13A wedge and pave with a township share of \$37,908.56.
- Wilber Road, Brooks Road and Galion Road for aggregate base with a township share of \$4,928.00.

Roll call vote, all yeas. Motion carried.

Grant Township Agreements: A motion was made by Brewer and seconded by Leiva to sign the following agreements with Grant Township:

- Baker Street, from Cowan Street to the dead end, for tree removal, earth excavation and machine grading and Recycled Asphalt Pavement with a township share of \$5,630.63.
- Britt Road, from M-55 to Meadow Road, for aggregate base with a township share of \$4,989.60.
- Binder Road, from Old State Road to the dead end, for aggregate base with a township share of \$1,971.20.

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Grant Township Agreements Continued:

- Carpenter Road, from bridge approach to Greenwood Road, for chip seal, with a township share of \$20,999.06.
- Imperial Drive, from M-55 to the end, for aggregate base with a township share of \$5,051.20.
- Kitchen Road, from township line to end of certification, for aggregate base with a township share of \$1,971.20.
- Meadow Road, from Sand Lake Road to Chambers Road, for aggregate base with a township share of \$5,051.20.
- Youngs Road, from M-55 to Meadow Road, for aggregate base with a township share of \$3,696.00.

Roll call vote, all yeas. Motion carried.

Baldwin Township Agreements: A motion was made by Brewer and seconded by Leiva to sign the following agreements with Baldwin Township:

- Columbine Drive, from Crescent Drive to Astor Drive, for tree removal, earth excavation and machine grading and Recycled Asphalt Pavement with a township share of \$24,036.71.
- Crescent Drive, from US-23 to Primrose Drive, for tree removal, earth excavation and machine grading and Recycled Asphalt Pavement with a township share of \$20,282.96.

Roll call vote, all yeas. Motion carried.

Bridge Funding Match Percentage: A motion was made by Brewer and seconded by Leiva to approve an increase in road commission participation to 10% for local bridge funding for the Alabaster Road over Whitney Creek application. Roll call vote, all yeas. Motion carried.

Shop Hoists: A motion was made by Brewer and seconded by Leiva to purchase eight portable hoists, support stands and support beam at a cost of \$88,260.00 from CTT Equipment. Roll call vote, all yeas. Motion carried.

A motion was made by Brewer and seconded by Leiva to approve the cost to repair the small in-ground hoist at a cost of \$12,250.00 from Kessler Equipment Company plus expenses for wiring. Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

Virus Containment Protocol. Clerk Coleman informed the Board of the ongoing efforts to comply and prevent the spread of the COVID-19 virus. The next level shall be further separation of employees, wipe down of all vehicles and work stations and shared surfaces.

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Informational Items Continued:

Families First Coronavirus Response Act. Clerk Coleman informed the Board new employment rules set forth from the Federal Government have been temporarily established due to the impact of the COVID-19 virus. A motion was made by Brewer and seconded by Leiva to pay eligible employees for leave due to the virus after five days use of annual leave time instead of the ten set forth in the Act. Roll call vote, all yeas. Motion carried.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.



Kara A. Coleman, Clerk of the Board



Calvin McLaren, Chairman

April 6, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the March 23, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Sherman Township Agreement: A motion was made by Leiva and seconded by Brewer to sign the following agreement with Sherman Township:

- Crosby Road, south of Keystone Road, for aggregate base with a township share of \$1,524.60.

Roll call vote, all yeas. Motion carried.

Informational Items Discussed:


Virus Containment Protocol.

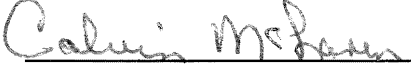
- Engineer Manager Bolen informed the Board of the ongoing efforts to comply with the executive orders and prevent the spread of the COVID-19 virus. 10-hour workdays began March 30th and employee interaction has been limited with employees working from remote locations when possible. Mechanics have been spaced between the shop and warm storage area.
- Engineer Manager Bolen informed the Board the road commission shall follow the MDOT COVID-19 guidance at this time and leave the decision to contractors to decide if they will work on Iosco County Road Commission road construction projects while restrictions are in place.
- Engineer Manager Bolen informed the Board of the work that is currently happening: pulling shoulders, removing trees from ditch bottoms and ditching.

Board Meeting. The next regular meeting shall be held on Monday, April 20th.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.


Kara A. Coleman, Clerk of the Board


Calvin McLaren, Chairman

April 20, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the April 20, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Baldwin Township Agreements: A motion was made by Leiva and seconded by Brewer to sign the following agreements with Baldwin Township:

- Galion Road, from Brooks Road to the end, for aggregate base with a township share of \$9,973.43.
- Nash Trail, from Scott Road to the end, for aggregate base with a township share of \$4,954.95.

Roll call vote, all yeas. Motion carried.

Burleigh Township Agreements: A motion was made by Leiva and seconded by Brewer to sign the following agreements with Burleigh Township:

- Various Roads I for aggregate base with a township share of \$9,609.60.
- Various Roads II for aggregate base with a township share of \$10,472.00.

Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

Alabaster Road Bridge, Burleigh Township. Engineer Manager Bolen informed the Board of the structural damage to the steel I-Beams and deck welding on the Alabaster Road Bridge. The bridge is currently closed to traffic until the bridge engineer can inspect the structure and determine repair options.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman
Kara A. Coleman, Clerk of the Board

Calvin McLaren
Calvin McLaren, Chairman

May 4, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the April 20, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Cranberry Pike Agreement: A motion was made by Brewer and seconded by Leiva to sign the agreement with the City of East Tawas for winter snow removal and/or plowing maintenance for Cranberry Pike in Baldwin Township. The agreement is from May 1, 2020 to May 1 2021, and renewable thereafter on annual terms. The road commission will reimburse the City as set forth in the agreement. Roll call vote, all yeas. Motion carried.

Alabaster Road Bridge, Burleigh Township: Engineer Manager Bolen discussed four repair options with the Board for Alabaster Road Bridge over Whitney Creek. A motion was made by Brewer and seconded by Leiva to accept the recommendation of Engineer Manager Bolen and replace all steel beams and add a concrete deck, at a cost of approximately \$168,000. Roll call vote, all yeas. Motion carried.

Informational Items Discussed: None

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.



Kara A. Coleman, Clerk of the Board



Calvin McLaren, Chairman

May 18, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the May 4, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Annual Pavement Marking Bid Opening: Sealed bids were opened and read aloud for pavement markings on various ICRC roads countywide. A motion was made by Brewer and seconded by Leiva to accept the bids for review. Roll call vote, all yeas. Motion carried.

COVID-19 Preparedness and Response Plan: A motion was made by Brewer and seconded by Leiva to accept the COVID-19 Preparedness and Response Plan as presented by Engineer Manager Bolen. Roll call vote, all yeas. Motion carried.

Act 51 Fund Transfer of Funds: A motion was made by Brewer and seconded by Leiva to transfer \$415,469.98 from the Primary Road Fund to the Local Road Fund for the year ended December 31, 2019. Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

Kobs Road, between M-55 and Meadow Road, is closed due to flooding. The heavy rains are causing widespread flooding and drainage issues.

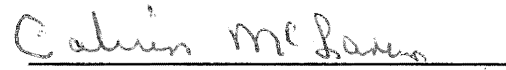
Alabaster Road Bridge design work is scheduled to be completed by late July or early August for a fall bid letting. It is the intent to have the bridge open by winter.

Special Meeting. A special meeting shall be held on Wednesday, May 27th at 10:00 a.m. to discuss the upcoming negotiations with the Employees' Association.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.


Kara A. Coleman, Clerk of the Board


Calvin McLaren, Chairman

June 1, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the May 18, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Annual Pavement Marking Award: A motion was made by Brewer and seconded by Leiva to accept the recommendation of Matt Nunn, Engineering Technician, and award to M&M Pavement Marking. Roll call vote, all yeas. Motion carried.

Plainfield Township Agreements: A motion was made by Brewer and seconded by Leiva to sign the following agreements with Plainfield Township:

- Lois Street, for tree removal, drainage work and recycled asphalt pavement, with a township share of \$14,473.31.
- Timber Trail and Forest Lane, for earth excavation and recycled asphalt pavement, with a township share of \$21,870.70.

Roll call vote, all yeas. Motion carried.

AuSable Township ROW Permit: A motion was made by Brewer and seconded by Leiva to approve the permit for closing Mill Street on July 4, 2020, between 1:00 p.m. and 4:00 p.m. for a parade. Roll call vote, all yeas. Motion carried.

Oscoda-AuSable Chamber ROW Permits: A motion was made by Brewer, seconded by Leiva and unanimously carried to approve the permit for closing Evergreen and Lake Streets on July 4, 2020, between 1:00 p.m. and 2:00 p.m. for a parade.

Dwight Street ROW Permit: A motion was made by Brewer, seconded by Leiva and unanimously carried to approve the permit for closure of Dwight Street between Lake Street and the mid-block alley on Thursday nights from 6:00 p.m. to 9:00 p.m. between the dates of June 11th and September 3rd.

Retirement Resolution: A motion was made by Brewer, seconded by Leiva and unanimously carried to sign the resolution recognizing the dedication and contributions made by Randy Konenski upon his retirement.

Informational Items Discussed:

May Flood Damage: Engineer Manager Bolen met with the State Police Emergency Management Team to review the areas affected by the May 18th storm. The road commission will be submitting applications for disaster relief funding through FEMA and Federal Highway Administration.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.



Kara A. Coleman, Clerk of the Board



Calvin McLaren, Chairman

June 15, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the June 1, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

MCRCSIP Ballots: A motion was made by Brewer, seconded by Leiva and unanimously carried to vote for the incumbents Alan Cooper of Wexford CRC and Brian Gutowski of Emmet CRC for the Board of Directors Northern Representative positions.

A motion was made by Brewer, seconded by Leiva and unanimously carried to cast a vote for Brett Laughlin of Ottawa CRC for the Board of Directors At-Large position.

Informational Items Discussed:


Contract Negotiations. Engineer Manager Bolen and Clerk Coleman met with the Employees' Association for contract negotiations. The association representatives shall present the negotiated contract to the employees for a vote.


May Flood Damage: Engineer Manger Bolen updated the Board regarding information that has been submitted to the Federal Emergency Management Agency and Federal Highway Administration requesting funding for storm damaged roads. Engineer Manager Bolen also updated the Board on repairs to the roads that sustained the most damage: Prescott Road, Alabaster Road, Townline Road and Keystone Road.

Road Tour will be held on Tuesday, June 23rd at 10:00 a.m.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.


Kara A. Coleman, Clerk of the Board


Calvin McLaren, Chairman

June 29, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the June 15, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

2019 Audit Presentation: Heather Thomas-Verhaeghe of Gardner, Provenzano, Thomas & Luplow presented the 2019 Audit Report and Financial Statements to the Board. The auditor reported no adjustments were necessary and gave an Unmodified Opinion of the road commission's financial records. A motion was made by Brewer, seconded by Leiva and unanimously carried to approve the audit report.

2019 Act 51 Report: Finance Director Kara Coleman presented the completed Act 51 Report to the Board. A motion was made by Brewer and seconded by Leiva to authorize Chairman McLaren to sign the 2019 Act 51 Report as presented. Roll call vote, all yeas. Motion carried.

2019 Pension/OPEB Report: Engineer Manager Bolen and Finance Director Coleman presented the 2019 Pension and OPEB Report to the Board. In accordance with Public Act 202, both the Pension and OPEB meet the State of Michigan required funding levels.

Association Agreement: A motion was made by Brewer and seconded by Leiva to sign the negotiated agreement with the Iosco County Road Commission Employees' Association, effective July 1, 2020 through June 30, 2023. Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

Prescott Road. Engineer Manager Bolen informed the Board that he is trying to obtain approval to order the culvert to repair Prescott Road using Federal Highway Administration Funds. The culvert will take approximately four weeks to manufacturer and the road needs to be open before school begins in September.

Administrative Wages. A motion was made by Brewer and seconded by Leiva to increase the annual wages for administrative staff, effective July 1, 2020 as follows: Engineer Manager \$100,000, Finance Director \$64,000, Shop Foreman \$55,000, Foreman \$53,000, Superintendent \$60,000, Engineering Technician \$53,000 and Office Manager \$48,000. Roll call vote all yeas. Motion carried.

A motion was made by Brewer and seconded by Leiva to apply the negotiated changes in the Iosco County Road Commission Employees' Association Agreement to non-association employees effective July 1, 2020. Roll call vote, all yeas. Motion carried.

June 29, 2020

10:00 a.m.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman
Kara A. Coleman, Clerk of the Board

Calvin McLaren
Calvin McLaren, Chairman

July 13, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the June 29, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Engineering Reimbursement: A motion was made by Brewer and seconded by Leiva to sign the MDOT Engineering Reimbursement to receive \$10,000 towards engineering services provided by Engineer Manager Bolen during the period July 1, 2019 through June 30, 2020. Roll call vote, all yeas. Motion carried.

ROW Permit: A motion was made by Brewer and seconded by Leiva to approve a permit request by 3-D Racing/3 Disciplines for a July 26, 2020 Triathlon around Cedar Lake utilizing Cedar Lake Drive and Cedar Lake Road. Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

2019 MERS Actuarial Report: Engineer Manager Bolen reviewed the 2019 MERS Actuarial Report with the Board. The road commission's funded ratio was 73% as of December 31, 2019.

Salt Purchase: A motion was made by Brewer and seconded by Leiva to purchase 100 ton of salt from the City of East Tawas at MiDEAL pricing. Roll call vote, all yeas. Motion carried.

May Storm Damage. Engineer Manager Bolen informed the Board that the Federal Highway Administration approved the purchase of the culvert to repair Prescott Road. Engineer Manager Bolen is also working with Federal Highway regarding funding the repair of the Alabaster Road Bridge.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.



Kara A. Coleman, Clerk of the Board



Calvin McLaren, Chairman

July 27, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the July 13, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Kokosing Road Shoulders: A motion was made by Brewer and seconded by Leiva to approve the request of Plainfield Township to have 5-foot paved shoulders placed on Kokosing Road instead of 3-foot. The difference in cost shall be paid by the township. Roll call vote, all yeas. Motion carried.

CRASIF Board of Trustee Election: A motion was made by Brewer and seconded by Leiva to vote for the four incumbents for the four open positions on the Board of Trustees. Roll call vote, all yeas. Motion carried.


Informational Items Discussed:

Road Tour will be Monday, August 3rd at 10:00 a.m.

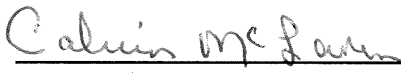
May Storm Damage. Engineer Manager Bolen informed the Board on the progress of Prescott Road and Alabaster Road Bridge with repairs and funding.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.



Kara A. Coleman, Clerk of the Board



Calvin McLaren, Chairman

August 6, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.


Public Comment: None


Prescott Road Culvert Bids: The following sealed bids were received and opened:

<u>Company</u>	<u>Price</u>
Elmer's Crane and Dozer, Inc.	\$112,120.00
Champagne & Marx Excavating	\$326,757.00

A motion was made by Brewer, seconded by Leiva and unanimously carried to accept the bids for review with the award to be made at the next regular meeting.

Upon motion made and supported, the meeting was adjourned.


Kara A. Coleman, Clerk of the Board


Calvin McLaren, Chairman

August 10, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the July 27, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the August 6, 2020 special board meeting. Roll call vote, all yeas. Motion carried.

Potential Wetlands Site, Alabaster Township: A motion was made by Brewer and seconded by Leiva to authorize Engineer Manager Bolen to proceed with the application for wetland credits through with Michigan Wetland Board for Local Transportation Agencies. The credits would be requested for property owned by US Gypsum along US-23 in Alabaster Township that Huron Pines is attempting to purchase. Roll call vote, all yeas. Motion carried.

Award Prescott Road Culvert Bid: A motion was made by Brewer and seconded by Leiva to award the bid for the culvert replacement project on Prescott Road west of Mill Station Road to Elmer's Crane and Dozer at a cost of \$112,120.00. Roll call vote, all yeas. Motion carried.

Section 18J Certification: A motion was made by Brewer and seconded by Leiva to authorize Chairman McLaren and Finance Director Coleman to sign the Annual Certification of Employee-Related Conditions, certifying compliance with Public Act 51, Section 18J. Roll call vote, all yeas. Motion carried.

Tawas Township Agreements: A motion was made by Brewer and seconded by Leiva to sign the following agreements with Tawas Township:

- Kobs Road, from M-55 to Meadow Road, for crush, shape and pave with a township cost of \$72,577.20.
- Rempert Road, from Meadow Road to 0.5 miles south, for HMA 13A and shoulders, with a township cost of \$34,084.82.
- Timreck Road, from Bischoff Road to Wilber Road, for machine grade, HMA 13A and shoulders with a township cost of \$83,003.69.

Roll call vote, all yeas. Motion carried.

Baldwin Township Agreement: A motion was made by Brewer and seconded by Leiva to sign the following agreement with Baldwin Township:

- Anderson Road, from Bischoff Road to Wilber Road, for ultra-thin overlay with a township cost of \$36,940.75.

Roll call vote, all yeas. Motion carried.


Region 7D Task Force Funding Request: The City of Tawas City requested a project for the improvement of 5th Avenue, from M-55 to 1st Street. The project would utilize \$43,583.72 of Region 7D federal STL funds. Engineer Manager Bolen proposed to the Board that the road commission retain the STL funds for our projects and issue the City of Tawas City a check for the amount requested, due to the extensive process the City of Tawas City would be required to complete to utilize the STL funds through an MDOT project. A motion was made by Brewer and seconded by Leiva to pay the City of Tawas City \$43,583.72 for replacement of federal STL funds for their 5th Avenue project. Roll call vote, all yeas. Motion carried.

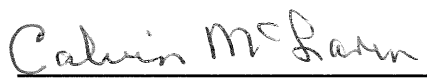
Informational Items Discussed:

May Storm Damage. Engineer Manager Bolen informed the Board that the proposed date of completion for Prescott Road culvert replacement is August 28, 2020.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.


Kara A. Coleman, Clerk of the Board


Calvin McLaren, Chairman

August 24, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the August 10, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Plainfield Township Agreement: A motion was made by Brewer and seconded by Leiva to sign an agreement with Plainfield Township for crack sealing the township hall parking lot at 100% township participation. Roll call vote, all yeas. Motion carried.

Potential Wetlands Site, Alabaster Township: A motion was made by Brewer and seconded by Leiva to sign an agreement with the Michigan Wetland Board for Local Transportation Agencies for expense reimbursement in an amount not to exceed \$9,000 for wetland credits survey work to be performed by Huron Pines at the U.S. Gypsum preservation site off US-23 in Alabaster Township. Roll call vote, all yeas. Motion carried.

Topsoil Purchase Request: Engineer Manager Bolen received a request from the City of East Tawas and City of Tawas City to purchase topsoil from the road commission's stock. A motion was made by Brewer and seconded by Leiva to sell topsoil to municipalities on a request basis with Board approval for each request. Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

May Storm Damage. Engineer Manager Bolen informed the Board that the Prescott Road culvert replacement project is on schedule for the August 28, 2020 completion date.

Notice 2020-65. Presidential Memorandum for Payroll tax Deferral. President Donald Trump issued an executive order that allows employers to defer withholding payroll taxes during the last four months of 2020, then withhold those deferred amounts during the first four months of 2021. Engineer Manager Bolen made a recommendation to continue to take out payroll taxes as normal. A motion was made by Brewer and seconded by Leiva to not defer payroll taxes paid from September 1 through December 31, 2020 for road commission employees. Roll call vote, all yeas. Motion carried.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.



Kara A. Coleman, Clerk of the Board



Calvin McLaren, Chairman

September 8, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the August 24, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Plainfield Township Agreement: A motion was made by Brewer and seconded by Leiva to sign an agreement with Plainfield Township for aggregate base on Hottis Road, Towerline Road and Lakeside Boulevard at a township cost of \$27,104.00. Roll call vote, all yeas. Motion carried.

MDOT Winter Maintenance - Adjacent County Cooperation: MDOT Alpena TSC Maintenance Coordinator, Eric Precord asked if the Iosco County Road Commission would provide snow removal on the adjoining State Trunkline Highways in adjacent counties, if necessary, due to COVID-19 related illnesses causing a shortage of employees. A motion was made by McLaren and seconded by Leiva to approve MDOT's request and to perform winter maintenance on State Trunklines in adjacent counties, if necessary, due to COVID-19 related illnesses. Roll call vote, all yeas. Motion carried.

Title Sheets for Kokosing Road and Whittemore Road: A motion was made by Brewer and seconded by Leiva to sign the Title Sheets for Local Safety Projects on Kokosing Road, from Lakeside Boulevard to M-65 and Whittemore Road, from Towerline Road to Britt Road. Roll call vote, all yeas. Motion carried.

Huron Pines Wetland Delineation Agreement: A motion was made by Brewer and seconded by Leiva to sign an agreement with Huron Pines for wetlands delineation on U.S. Gypsum property off US-23 in Alabaster Township, in an amount not to exceed \$9,000. Roll call vote, all yeas. Motion carried.

Truck and Equipment Wash Facility: Engineer Manager Bolen sought Board approval to explore options for a truck and equipment wash facility. The current location in the warm storage building is causing corrosion to the structural columns and siding. The Board was in favor of investigating the available options for an equipment wash facility.

Informational Items Discussed:


May Storm Damage. Engineer Manager Bolen informed the Board that the Prescott Road culvert replacement project has been completed and is open to the public. The Alabaster Road Bridge at Whitney Creek remains closed. The road commission is waiting for Federal Highway's decision regarding funding.

Informational Items Continued:


Special Assessments. Engineer Manager Bolen discussed special assessments for road improvements with the Board. Going forward, Oscoda Township will use the township special assessment process for road improvement projects.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.



Kara A. Coleman, Clerk of the Board



Calvin McLaren, Chairman

September 21, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the September 8, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

MCRCSIP Associate Member By-Law Vote: The Board tabled the vote until the October 5, 2020 regular meeting.

Topsoil Purchase Request: A motion was made by Brewer and seconded by Leiva to approve the sale of 80-100 yards of unscreened topsoil to the City of East Tawas at \$5.00 per cubic yard. Roll call vote, all yeas. Motion carried.

COVID-19 Preparedness and Response Plan: A motion was made by Brewer and seconded by Leiva to accept the new COVID-19 Preparedness and Response Plan as presented. Roll call vote, all yeas. Motion carried.

Informational Items Discussed: None

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.



Kara A. Coleman, Clerk of the Board



Calvin McLaren, Chairman

October 5, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren and Brewer, Engineer Manager Bolen and Clerk Coleman. Absent: Commissioner Leiva.

Public Comment: None

A motion was made by Brewer and seconded by McLaren to approve the meeting minutes for the September 21, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Plainfield Township Agreement: A motion was made by Brewer and seconded by McLaren to sign the agreement with Plainfield Township for aggregate base on Wild Cherry Lane with a township share of \$2,858.63. Roll call vote, all yeas. Motion carried.

MCRCSIP Associate Member By-Law Vote: A motion was made by Brewer and seconded by McLaren to approve the amendment to Article IV, Section 2 of the Michigan County Road Commission Self-Insurance Pool By-Laws to allow a county that has assumed the powers, duties and functions of its road commission to apply to become an Associate Member of the pool. Roll call vote, all yeas. Motion carried.

Easement off Huron Hills Drive: A motion was made by Brewer and seconded by McLaren to approve a five-foot shift to the north of the easement off Huron Hills Drive at Spruce Avenue, Baldwin Township, contingent upon this change not violating any existing court order and the Road Commission receiving proof of title for the property for the past 40 years. In addition, the existing culvert within the easement will be removed and a new plastic culvert will be installed. Roll call vote, all yeas. Motion carried.

Coveralls: A motion was made by Brewer and seconded by McLaren to approve the request to provide coveralls for employee use. Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

Arenac County Paving Request. Engineer Manager Bolen received a request from Brad Stauffer, Arenac County Road Commission Managing Director, to pave multiple cross culvert and washout repairs within Arenac County. Iosco County Road Commission would provide equipment and operators. The Board was in agreement to pave as many locations as possible, weather permitting. Roll call vote, all yeas. Motion carried.

Used Equipment Sale. The road commission is selling used trucks to the public by sealed bid, with the minimum bid being the scrap value of the truck. Sealed bids shall be opened Friday, October 16, 2020 and presented to the Board for approval at the regular meeting to be held Monday, October 19th.

Region 7D meeting will be held Wednesday, October 28th at 10:00 a.m. at the Arenac County Road Commission.

October 5, 2020

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Bills and Payroll: A motion was made by Brewer and seconded by McLaren to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman
Kara A. Coleman, Clerk of the Board

Calvin McLaren
Calvin McLaren, Chairman

October 19, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the October 5, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Single Axle Truck Bid Authorization: A motion was made by Brewer and seconded by Leiva to bid on a used Single Axle Dump Truck being sold by the City of Midland, with an opening bid of \$12,000 and a final bid not to exceed \$20,000. Roll call vote, all yeas. Motion carried.

Used Equipment Sale Recommendations: A motion was made by Brewer and seconded by Leiva to accept the highest bids received on each piece of used equipment being sold. Roll call vote, all yeas. Motion carried.

Holiday Turkeys: A motion was made by Brewer and seconded by Leiva to authorize the purchase of holiday turkeys for employees at a cost of \$25 each. Roll call vote, all yeas. Motion carried.


Informational Items Discussed:


Easement off Huron Hills Drive. To accomplish his requested shift in the easement, Larry O'Neill must obtain title insurance for the property five-foot to the north of the easement off Huron Hills Drive at Spruce Avenue, Baldwin Township. The Road Commission shall check its records for any existing court orders that may impact the moving of the easement.

Alabaster Road Bridge. Waiting on a decision from the Federal Highway Administration regarding funding for the bridge replacement, which is approximately \$1.25 million with a completion date in 2022.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.


Kara A. Coleman, Clerk of the Board


Calvin McLaren, Chairman

November 2, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the October 19, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

COVID-19 Preparedness and Response Plan: A motion was made by Brewer and seconded by Leiva to accept the latest COVID-19 Preparedness and Response Plan as presented. Roll call vote, all yeas. Motion carried.

State of Michigan COVID-19 Grant: A motion was made by Brewer and seconded by Leiva to accept the COVID-19 Grant from the State of Michigan Department of Labor and Economic Opportunity in the amount of \$7,763.58 with a road commission match of \$3,823.85. Roll call vote, all yeas. Motion carried.


Informational Items Discussed:


Road Tour will be held Monday, November 9th at 10:00 a.m.

Liberty Road Trailhead. The project for Iosco County Parks and Recreation at the Liberty Road Trailhead is proceeding through the MDNR and county approval process.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.


Kara A. Coleman, Clerk of the Board


Calvin McLaren, Chairman

November 16, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the November 2, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

2019/2020 Equipment Report: Engineer Manager Bolen presented the 2019/2020 Equipment Report to the Board showing the condition and mileage of all road commission equipment.

2021 Equipment Purchase Plan: A motion was made by Brewer and seconded by Leiva to approve the 2021 Equipment Purchase Plan for capital purchases of a tandem truck with dump body, tarp and hydraulic systems, underbody scraper and wing, Durapatch/AMZ machine, 4 cyl dump patcher, portable traffic signals, 14-foot job trailer, skid steer spreader box, three pickup trucks, underbody sweeper broom, forklift, grapple attachment for wood chipper, walk behind pavement saw, plate compactor and an air compressor totaling \$643,500. A tandem rock tub is also under consideration for purchase in 2021. Roll call vote, all yeas. Motion carried.

Wash Facility Design Proposal: A motion was made by Brewer and seconded by Leiva to approve the engineering design cost, from Russo Engineering, for a new equipment wash facility at the Tawas garage in the amount of \$6,200 and \$500 for the bidding process. Roll call vote, all yeas. Motion carried.

Benson Road Culvert Replacement: The road commission will be replacing the culvert under Benson Road, Alabaster Township at Mason Creek and has received a request from the property owner between our culvert and Lake Huron to replace the existing culvert on his property during the project. An agreement with Alabaster Township would be necessary for the work on private property. Since it is in the best interest of the road commission to do the work to ensure proper drainage, a formal agreement with Alabaster Township will be pursued.

Oscoda-AuSable Parade Permits: A motion was made by Brewer, seconded by Leiva and unanimously carried to approve the permits for closure of Lake Street and Dwight Street for a parade on December 4, 2020. Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

Alabaster Road Bridge. Engineer Manager Bolen informed the Board we are still waiting on a decision from the Federal Highway Administration regarding funding for the replacement of the bridge. If emergency approval is granted, Federal Highway will cover 100% of the cost. Design and bidding could be completed in August 2021, with a possible construction completion date of November 2021.

November 16, 2020

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Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman
Kara A. Coleman, Clerk of the Board

Calvin McLaren
Calvin McLaren, Chairman

November 18, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

COVID-19 Preparedness and Response Plan: A motion was made by Brewer and seconded by Leiva to accept the newest COVID-19 Preparedness and Response Plan, including a remote work policy, effective Wednesday, November 18, 2020. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman
Kara A. Coleman, Clerk of the Board

Calvin McLaren
Calvin McLaren, Chairman

November 30, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the November 16, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

A motion was made by Brewer and seconded by Leiva to approve the special meeting minutes for the November 18, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Plainfield Township Road Name Changes: A motion was made by Brewer and seconded by Leiva to accept the following road name changes in the Loon Lake area:

- First 500' of Maple Avenue to Maggy's Bay Road
- 750' of Lakeside Boulevard, south of the canal, to North Peninsula Road.
- 555' of Maple Avenue and 400' of Hillside Drive, around the canal, to Cove Road.
- 1511' of Lakeside Boulevard, on the south end of the lake, to Loon Lake Road.
- Woodland Road to Wonderland Road.

The road commission shall be responsible for the ordering and installation of the new road signs. Roll call vote, all yeas. Motion carried.

MERS Defined Contribution Plan Adoption Agreement Addendum: A motion was made by Brewer and seconded by Leiva to approve the Defined Contribution Plan Adoption Agreement Addendum for Division 350201110060. A motion was made by Brewer and seconded by Leiva to approve the Defined Contribution Plan Adoption Agreement Addendum for Division 350201110029. Roll call vote, all yeas. Motion carried.

MERS Defined Benefit Plan Adoption Agreement Addendum: A motion was made by Brewer and seconded by Leiva to approve the Defined Benefit Plan Adoption Agreement Addendum for Division 35020101 General. A motion was made by Brewer and seconded by Leiva to approve the Defined Benefit Plan Adoption Agreement Addendum for Division 35020110 Salaried Employees. Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

Alabaster Road Bridge. Engineer Manager Bolen informed the Board we are still waiting on a decision from the Federal Highway Administration regarding funding for the replacement of the bridge. A meeting with Federal Highway, MDOT and EGLE is being scheduled.

Spruce Street, Baldwin Township. Engineer Manager Bolen has scheduled a phone meeting with Attorney Eppert regarding title insurance requirements, possible lawsuits in the area and a quick claim deed for the proposed 5' property shift.

November 30, 2020

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Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman
Kara A. Coleman, Clerk of the Board

Calvin McLaren
Calvin McLaren, Chairman

December 14, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren, Leiva and Brewer, Engineer Manager Bolen and Clerk Coleman.

Public Comment: None

A motion was made by Brewer and seconded by Leiva to approve the meeting minutes for the November 30, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Resolution for Commissioner Reappointment: A motion was made by Brewer and seconded by Leiva to sign a resolution supporting the reappointment of Commissioner Calvin McLaren to the Board of Iosco County Road Commissioners. Roll call vote: Yeas: Brewer, Leiva. Abstain: McLaren.

2021 Budget: The 2021 Budget was presented to the Board showing \$9,100,449 in revenues and \$9,205,514 in expenditures. There being no public comment, a motion was made by Brewer and seconded by Leiva to adopt the 2021 Budget as proposed. Roll call vote, all yeas. Motion carried.

COVID-19 Preparedness and Response Plan: A motion was made by Brewer and seconded by Leiva to accept the newest COVID-19 Preparedness and Response Plan. The Board also authorized Engineer Manager Bolen to implement any further changes to the COVID-19 Preparedness and Response Plan. Roll call vote, all yeas. Motion carried.

Resolution for Kokosing Road and Whittemore Road Contract: A motion was made by Brewer and seconded by Leiva to authorize the signing of a contract with MDOT for Kokosing Road, from Lakeside Boulevard to M-65 and Whittemore Road, from Towerline Road to Britt Road for trench widening, hot mix asphalt surfacing and guardrail installation. Roll call vote, all yeas. Motion carried.

Kokosing Road and Whittemore Road Contract: A motion was made by Brewer and seconded by Leiva to sign the contract with MDOT for Kokosing Road, from Lakeside Boulevard to M-65 and Whittemore Road, from Towerline Road to Britt Road for trench widening, hot mix asphalt surfacing and guardrail installation. Roll call vote, all yeas. Motion carried. Roll call vote, all yeas. Motion carried.

Single Axle Truck Bid Authorization: A motion was made by Brewer and seconded by Leiva to authorize bidding of up to \$65,000 on a used 2010 International Single Axle Dump Truck. Roll call vote, all yeas. Motion carried.

Traffic Signal Purchase: A motion was made by Brewer and seconded by Leiva to purchase an Addco PTS 2000 solar powered portable traffic signal from Capitol Barricading at a cost of \$66,750. Roll call vote, all yeas. Motion carried.

Tandem Truck Purchase: A motion was made by Brewer and seconded by Leiva to purchase, through the MiDeal program, a 2022 Freightliner Tandem Truck from D and K Truck Company at a cost of \$118,265. Roll call vote, all yeas. Motion carried.

Amicus Support in Ingham County v MCRCSIP: A motion was made by Brewer and seconded by Leiva to sign on to an Amicus Brief in support of MCRCSIP in Ingham County, et al v MCRCSIP, regarding continued membership in, and a refund of surplus premiums from MCRCSIP of dissolved road commissions. Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

Road Tour will be held on Monday, December 21, 2020 at 10:00 a.m.

Bills and Payroll: A motion was made by Brewer and seconded by Leiva to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman
Kara A. Coleman, Clerk of the Board

Calvin McLaren
Calvin McLaren, Chairman

December 28, 2020

10:00 a.m.

Meeting called to order at 10:00 a.m. Present: Commissioners McLaren and Brewer, Engineer Manager Bolen and Clerk Coleman. Absent: Commissioner Leiva.

Public Comment: None

A motion was made by Brewer and seconded by McLaren to approve the meeting minutes for the December 14, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Wickert Road Title Sheet: A motion was made by Brewer and seconded by McLaren to sign the Title Sheet for Wickert Road, from M-65 west 1.05 miles, for HMA surfacing and shoulder gravel. Roll call vote, all yeas. Motion carried.

Turtle Road Title Sheet: A motion was made by Brewer and seconded by McLaren to sign the Title Sheet for Turtle Road, from M-65 to Britt Road, for HMA surfacing and shoulder gravel. Roll call vote, all yeas. Motion carried.

Kings Corner Road Title Sheet: A motion was made by Brewer and seconded by McLaren to sign the Title Sheet for Kings Corner Road, from Birch Acres to Love Road, for HMA surfacing and shoulder gravel. Roll call vote, all yeas. Motion carried.

Alabaster Township Agreement: A motion was made by Brewer and seconded by McLaren to sign an Inter-Governmental Project Agreement with Alabaster Township for drainage work at 2740 Benson Road at a cost of \$13,640. Roll call vote, all yeas. Motion carried.

IT Right Service Contract: A motion was made by Brewer and seconded by McLaren to approve the quote from IT Right for IT service, backup and antivirus protection at a cost of \$9,000 per year for a period of three years. Roll call vote, all yeas. Motion carried.

2021 Board Meeting Schedule: A motion was made by Brewer, seconded by McLaren and unanimously approved to accept the 2021 Board Meeting Schedule as presented.

2021 Pickup Truck Purchases: A motion was made by Brewer and seconded by McLaren to approve the purchase of three 2021 Chevrolet 2500 Silverado 4-wheel drive pickup trucks from Berger Chevrolet at a MiDeal price of \$30,861 each, for a total cost of \$92,583. Roll call vote, all yeas. Motion carried.

Amicus Support in Ingham County v MCRCSIP: A motion was made by Brewer and seconded by McLaren to authorize the cost of \$92.10 to join the amicus brief, shared by the Pool's 76 members, as supported by the Board at the December 14, 2020 regular meeting. Roll call vote, all yeas. Motion carried.

Informational Items Discussed:

Road Tour will be held on Monday, January 4, 2021 at 10:00 a.m.

Federal Highway approved funding for repairs to Prescott Road, Townline Road, Keystone Road, and Alabaster Road for flood damage on May 18, 2020.

Bills and Payroll: A motion was made by Brewer and seconded by McLaren to sign bills and payroll as presented. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman
Kara A. Coleman, Clerk of the Board

Calvin McLaren
Calvin McLaren, Chairman

Meeting called to order at 9:00 a.m. Present: Commissioners McLaren and Brewer, Engineer Manager Bolen and Clerk Coleman. Absent: Commissioner Leiva.

Public Comment: None

2020 Amended Budget: The 2020 Amended Budget was presented to the Board showing \$9,743,290 in revenues and \$9,625,700 in expenditures, an increase of \$117,590 in fund balance. There being no public comment, a motion was made by Brewer and seconded by McLaren to adopt the 2020 Amended Budget as proposed. Roll call vote, all yeas. Motion carried.

Upon motion made and supported, the meeting was adjourned.

Kara A. Coleman
Kara A. Coleman, Clerk of the Board

Calvin McLaren
Calvin McLaren, Chairman

IOSCO COUNTY ROAD COMMISSION BUDGET - 2020

BUDGET YEAR	2020	2020 AMENDED
REVENUES:		
FEDERAL FUNDS	1,996,300	1,714,000
STATE FUNDS	50,800	83,000
MICHIGAN TRANSPORTATION FUNDS	6,294,500	5,800,000
STATE FOREST ROAD FUNDS	73,300	73,290
CHARGES FOR SERVICES:		
STATE TRUNKLINE MAINTENANCE	657,700	605,000
STATE TRUNKLINE NON-MAINTENANCE	9,000	272,000
TOWNSHIP PROJECTS	550,000	655,000
OTHER CONTRIBUTIONS	417,900	426,000
INTEREST EARNED	95,000	24,800
PERMIT FEES	23,000	21,200
DISPOSAL OF EQUIPMENT	2,000	7,100
MISC. (OTHER CONT.)	5,000	61,900
TOTAL REVENUES:	10,174,500	9,743,290
EXPENDITURES:		
ROAD EXPENSE:		
LOC CONSTRUCTION/CAPACITY IMPROVEMENT	0	7,500
PRIMARY STRUCTURAL IMPROVEMENTS	2,300,000	2,100,000
LOCAL STRUCTURAL IMPROVEMENTS	423,000	500,000
PRIMARY ROUTINE MAINTENANCE	1,300,000	1,900,000
LOCAL ROUTINE MAINTENANCE	1,927,900	2,000,000
EQUIPMENT EXPENSE:		
DIRECT EQUIPMENT EXPENSE	750,000	1,125,000
INDIRECT EQUIPMENT EXPENSE	330,000	400,000
OPERATING EXPENSE (FUELS & FLUIDS)	240,000	225,000
LESS EQUIPMENT RENTAL CREDITS	-1,400,000	-1,760,000
CAPITAL OUTLAY EXPENDITURES	735,200	863,000
LESS DEPRECIATION CREDITS	-509,800	-694,300
DISTRIBUTIVE EXPENSE:		
FRINGES AND BENEFITS	1,287,000	
COST OF ROADS (OVERHEAD)	361,000	
SERVICES PERFORMED FOR OTHERS:		
STATE TRUNKLINE MAINTENANCE	657,700	605,000
STATE TRUNKLINE NON-MAINTENANCE	9,000	272,000
OTHER	50,000	150,000
NON-MOTORIZED PATHWAY	1,357,000	1,570,000
ADMINISTRATIVE EXPENSE	356,500	370,000
TOTAL EXPENDITURES:	10,174,500	9,625,700
CHANGE IN FUND BALANCE:	0	117,590

